



User Agreement Document

Data.FI LAMISPlus Partner Access Agreement

JANUARY 2024





Electronic Medical Record Access Agreement for LAMISPlus Users

This Agreement is entered into on this _____ day of _____ 20_____, by and between Data.FI/Nigeria and _____(User).

WHEREAS Data.FI/Nigeria makes accessible to authorized users its Electronic Medical Record System (the "LAMISPlus") which contains a broad range of electronically stored medical information about patients, including Protected Health Information as herein defined; and

WHEREAS, for the sole and specific purpose of providing healthcare and/or healthcare services, User requires access to medical information which is stored in Data.FI/Nigeria's LAMISPlus; and

WHEREAS Data.FI/Nigeria wishes to allow User to have access to the LAMISPlus so that User may access such medical information needed by User to provide healthcare and/or healthcare services for patients.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

I. DEFINITIONS

- A. Protected health information (PHI) is any information in the medical record or designated record set that can be used to identify an individual and that was created, used, or disclosed in the course of providing a health care service such as diagnosis or treatment
- B. Treatment is defined as the provision, coordination or management of health care and related services by one or more health care providers.
- C. User means the individual who is authorized to have access to the Data.FI/Nigeria EMRS.

II. TERMS OF ACCESS

- A. Information, including Protected Health Information, accessed and/or retrieved from the EMRS, is intended only for the review and/or use of the authorized user for legitimate business needs. Access and/or retrieval of information from the EMRS for any other purpose is expressly prohibited.
- B. User's access to the LAMISPlus will be recorded electronically, and EMRS access and use may be audited by Data.FI/Nigeria at any time on a random basis or for cause. Users consent to having all or any part of their use of and access to Data.FI/Nigeria EMRS recorded, audited, or reviewed at any time.

III. AGREEMENTS AND CONDITIONS OF ACCESS AND USE

In consideration for use of the EMRS, User agrees to the following terms and conditions:

A. To access protected health information only for the purpose of providing healthcare or for providing healthcare services; for non- treatment purposes, users will access the minimum amount of information needed.

B. To not share or give his/her authentication credentials (USERID or password) to any other individual, or to fail to take appropriate measures to safeguard his/her authentication credentials.

C. To not use or disclose Protected Health Information other than as permitted or as required by law.

D. To use appropriate safeguards and practices to prevent use or disclosure of the Protected Health Information other than as provided for in this Agreement, including but not limited to the following:

- User will not download or copy/paste medical record documents to a computer or external device.
- If documents are printed for patient care, they should be kept secure while in use and shredded when no longer needed.
- Printed documents may not be removed from the healthcare facility.
- Patient information may not be left displayed on the computer screen. The user will log out of the application before leaving the computer.

E. To mitigate, to the extent practicable, any harmful effect that is known to User of a use or disclosure of Protected Health Information in violation of the requirements of this Agreement.

F. To promptly report to the Data.FI/Nigeria on <https://hiscop.org/>.

G. Disclosure of Protected Health Information of which he/she becomes aware which would violate the terms of this Agreement.

H. To comply with all applicable federal and state laws and regulations which protect the confidentiality of Protected Health Information.

I. To not act or fail to act in a way that would cause Data.FI/Nigeria to be noncompliant with applicable federal or state laws or regulations which protect the confidentiality of protected health information.

J. To promptly notify the Data.FI/Nigeria Compliance Officer when changes occur in his/her practice or job duties which would eliminate or materially affect his/her status or stated justification for access to Data.FI/Nigeria's EMRS.

IV. TERMINATION

The term of this Agreement is for so long as the user is accessing and using LAMISPlus, except that Data.FI/Nigeria has the right to immediately terminate this agreement and discontinue access to the EMRS at any time for any reason.

VI. INDEMNIFICATION

User shall be responsible for any breach of this agreement, whether by User or by User's agents, representatives, or employees. User shall defend, indemnify, and hold Data.FI/Nigeria harmless from all damages, costs, expenses, and fees (including attorneys' fees) resulting from such breach.

USER

Signature: _____

Print Name: _____

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FOR MORE INFORMATION

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